

Circular Economy Research and Training Coordinator

Job title	Circular Economy Research and Training Coordinator
Location	Brussels, Belgium Remote working will be considered on an exceptional basis.
Eligibility	All candidates must hold the right to work in Belgium, the EU, or the UK
Hours	Full-time HCWH Europe operates a four-day week (8h/day) to aid productivity and support a better work-life balance.
Salary & benefits	Up to €3,260 gross per month, dependent on qualifications and experience. HCWH Europe offers a competitive salary with additional benefits such as: a flexible work schedule, meal vouchers, monthly travel support, hospitalisation insurance, holiday payment, and a 13-month salary.
Closing date	Closing date for applications 26/05/2024 18:00 CET HCWH Europe reserves the right to close the application process upon selection of a suitable candidate; early applications are therefore encouraged.
Starting date	ASAP

About Health Care Without Harm (HCWH) Europe

HCWH Europe is a non-profit organisation that works to transform healthcare worldwide so that it reduces its environmental footprint, becomes a community anchor for sustainability and a leader in the global movement for environmental health and justice.

HCWH has offices in Europe, the US, and Asia as well as a global team that works across all regions. HCWH works closely with health professionals, hospitals, healthcare systems, NGOs, local government, ministries of health and international organisations. HCWH Europe is active in 26 countries of the WHO Euro region and has a growing number of members. The HCWH Europe office is located in Brussels, Belgium.

For more information, visit: www.noharm-europe.org

Position overview

Reporting to the Circular Healthcare Programme Manager, the purpose of the role is to lead on the organisation of training and educational activities, and to coordinate research and data collection activities of a portfolio of circular healthcare projects. These pilot projects aim to reduce plastic usage and gradually phase out toxic chemicals in healthcare setting, demonstrating the benefits and positive impacts of the good practices implemented. Lessons learnt from the pilot projects, and from the best practices and data collected will be disseminated through a series of online and in-person training for HCWH Europe members, healthcare students and professionals with the goal of normalising sustainable healthcare practices through educational activities.

The post holder will have overall responsibility for coordinating research and training activities, ensuring the high quality and efficacy of HCWH Europe's educational offer, and strengthening HCWH Europe's collaboration with the academic partners and the healthcare providers involved in the projects. The ideal candidate will be expected to utilise the hierarchy of controls and waste hierarchy to support alternative greener methods of healthcare delivery. The post-holder will ensure that proposed alternative processes and procedures comply with prevailing regulations and best practices.

The candidate must be a self-starter and an effective team member who is able to organise and prioritise a diverse workload. In addition to exceptional communication, organisational, and interpersonal skills, candidates will be able to demonstrate experience in data collection and analysis, and in the organisation of training activities.

Key responsibilities:

As part of a growing and dynamic multidisciplinary team, the post holder will support the implementation of practical projects in healthcare facilities (transition to reusable textiles, creation of eco-maternity wards, phase-out of PVC, toxic chemicals and unnecessary single-use plastics) through research and data collection and training activities.

Research:

- Research best practices and case studies on waste avoidance/minimisation and sustainable alternatives to single-use plastics (greenwashing-detector) - this would include maintaining HCWH Europe's

best practices list updated and updating the Measuring and Reducing Plastics in Healthcare Toolkit.

- Collect and analyse data from hospitals' procurement and waste audits to produce baseline assessments, inform product prioritisation, track progress and make the business case for adopting sustainable alternatives and developing circular economy strategies within healthcare providers.
- Support market research to identify safer and sustainable alternatives for prioritised products and highlight market gaps or unmet needs to inform HCWH Europe innovation procurement activities.

Training:

- Organise HCWH Europe's CH training, webinar and educational activities to disseminate best practices, learning from research and project implementation on circular economy topics, including health and environmental impacts of plastics in healthcare, mitigation strategies, waste management and waste reduction strategies.
- Managing the relationship with university partners involved in different projects (Born Green Generation, After the Single-Use) to support their educational and research activities, in particular, the development of a circular economy academic course to be integrated into healthcare students' curricula. The collaboration with academia may include occasional supervision or support of master's thesis or PhD students in relation to the implemented projects.

Line reports

The successful candidate will not have direct line management responsibilities in the first months. However, as the role progresses and the team grows, there is potential for the position to evolve to include the supervision of a project assistant or officer and occasional collaborations with university students.

Qualifications and experience:

- Educated to postgraduate level or equivalent experience in a relevant field such as environmental sciences, environmental management, sustainability, sustainable design, healthcare management
- Minimum 3- 5 years' experience in a similar role, leading educational and training programmes
- Experience in quantitative and qualitative research, data collection and analysis. Experience in conducting products' life cycle assessments or environmental footprints would be an asset
- Experience in collaborating with academia or training institutions
- Experience in the environmental and/or health sectors would also be an advantage

Knowledge, skills, and abilities

- Excellent time management skills with the ability to manage a busy and varied workload
- Motivated self-starter with the ability to work unsupervised
- Excellent interpersonal and communication skills, including the ability to build effective working relationships
- Excellent problem-solving skills, with a proactive approach to finding solutions
- Proficient in researching information, analysing data and presenting findings in a clear and concise way
- IT proficiency
- High level of integrity and high standards of personal conduct

Fluent English (verbal and written) is mandatory for this role; working knowledge of other European languages would be an advantage.

Rewards and benefits

We care about you and want you to perform at your best, which is why we offer a unique and highly competitive package, including a range of sector-leading benefits. As well as a highly competitive salary, (discretionary) annual bonus option, pension provision, medical cover and accident-at-work coverage, you'll have access to a range of flexible-working benefits to help you look after all aspects of your well-being and give you the freedom and flexibility to find the best solutions for you, your family, and your individual needs.

We are also working hard to create an inclusive culture that is grounded in our mission to create a more sustainable healthcare sector. We aim to encourage people from all backgrounds to work with us and are particularly interested in hearing from people from minority backgrounds and all socio-economic sections of society.

How to apply

All candidates must demonstrate that they hold the existing right to work in Belgium, the EU, or the UK.

To apply for this position please send an email to jobseurope@hcwh.org

- Include your last name and the job title in the subject line, i.e. LAST NAME – Circular Economy Research and Training Coordinator
- Attach your CV and a cover letter (Word or pdf format) explaining your motivation for the position
- Please let us know where you found the position advertised and when you would be able to start

Please note that, due to the high volume of applications we receive, only candidates selected for an interview will be contacted.