

Circular Healthcare Programme Manager

Job title	Circular Healthcare Programme Manager
Location	Brussels, Belgium Remote working will be considered on an exceptional basis.
Eligibility	All candidates must hold the right to work in Belgium, the EU, or the UK
Hours	Full-time HCWH Europe operates a four-day week (8h/day) to aid productivity and support a better work-life balance.
Salary & benefits	Up to €4,391 gross per month, dependent on qualifications and experience. HCWH Europe offers a competitive salary with additional benefits such as: a flexible work schedule, meal vouchers, monthly travel support, hospitalisation insurance, holiday payment, and a 13-month salary.
Closing date	Closing date for applications 22/05/2024 18:00 CET HCWH Europe reserves the right to close the application process upon selection of a suitable candidate; early applications are therefore encouraged.
Starting date	ASAP

About Health Care Without Harm (HCWH) Europe

HCWH Europe is a non-profit organisation that works to transform healthcare worldwide so that it reduces its environmental footprint, becomes a community anchor for sustainability and a leader in the global movement for environmental health and justice.

HCWH has offices in Europe, the US, and Asia as well as a global team that works across all regions. HCWH works closely with health professionals, hospitals, healthcare systems, NGOs, local government, ministries of health and international organisations. HCWH Europe is active in 26 countries of the WHO Euro region and has a growing number of members. The HCWH Europe office is located in Brussels, Belgium.

For more information, visit: www.noharm-europe.org

Position overview

Reporting to the Director of Programmes, the Circular Healthcare Programme Manager will lead the development and implementation of HCWH Europe's circular healthcare strategy and work programme, to support the healthcare sector to phase out unnecessary single-use products and toxic chemicals and become a torchbearer for sustainable supply chains and sustainable resource management.

The post holder will be responsible for leading, developing and managing the circular healthcare team to support projects and policy advocacy work. Circular healthcare's advocacy work aims at influencing policies related to circular economy, sustainable procurement and the safer use of chemicals in healthcare. They will develop and deliver projects with HCWH Europe members and global HCWH staff and partners to drive innovation in healthcare procurement, sustainable waste management and resource efficiency. They will also oversee HCWH Europe's working groups on circular healthcare topics, and should be familiar with the operations of EU institutions and the formation of EU policy.

The ideal candidate will have a track record in the design and implementation of practical circular economy strategies and initiatives, as well as policy and advocacy work relating to the phase out of single-use products and toxic substances. They will have demonstrated the capacity to effectively manage and lead teams. They will be dynamic, results-focused, and highly motivated; a self-starter able to organise their own diverse and complex work programme and an effective team member. They will also be an excellent communicator, confident working in a network environment, and able to communicate complex information to a diverse audience. Experience working with the health sector would be an advantage.

Key responsibilities:

- Lead the development and implementation of HCWH Europe's Circular Healthcare strategy and work programme covering key areas of interest for HCWH Europe members, including efficient use of resources in healthcare, sustainable waste management, sustainable procurement practice and toxic-free healthcare
- Develop and manage the Circular Healthcare team members, overseeing:
 - The implementation of projects (e.g. PVC-free Healthcare, After the single-use, etc.), ensuring these are delivered on time, within budget and to the satisfaction of funders and members.
 - The organisation of circular healthcare training sessions to raise awareness and promote best practices
 - The implementation of EU policy advocacy work on circular economy, the Chemicals Strategy for Sustainability, green public

procurement, and the sustainable use of resources relating to the healthcare sector (covering key issues such as plastics, waste management, PVC medical devices and the phase-out of CMR substances and EDCs).

- The development and maintenance of relevant HCWH Europe's experts Working Groups (e.g. Plastics, Safer Chemicals, Sustainability in Innovation Procurement).
- The team participation in global sustainable procurement projects and policy initiatives (e.g. Reusable textiles revolution, Global Plastic Treaty, etc.).
- The production of circular healthcare deliverables like briefings, position papers, reports, press releases, and blogs, ensuring quality and evidence-based approach.
- Support the Development team and Director of Programmes to secure new funding and manage funder relationships, contributing to funding proposals as required
- Dialogue with supply chain actors (private entities and coalitions) to identify sustainable solutions for priority products whilst establishing appropriate mechanisms to safeguard HCWH Europe's independence and effectiveness as an advocacy body.
- Support the Director of Communications & Marketing and Network Development Team to grow HCWH Europe's network in Europe, engaging with members, researching and providing best practices related to circular healthcare for major events (e.g. CleanMed Europe) and members' meeting
- Support the work of other key HCWH Europe programmes and policy initiatives, in particular where these intersect with the circular healthcare programme
- Travel and contribute to meetings within Europe and internationally as required
- Maintain and expand partnerships with relevant NGOs and key institutional bodies (e.g. Break Free from Plastics movement, EEB, ECHA, MEPs, etc.) to support HCWH Europe's circular healthcare goals.
- Other duties that may reasonably be required in respect of the main purpose of the job.

Line reports

- Chemicals & Plastics Policy Coordinator
- Circular Economy Research and Training Coordinator
- Circular Healthcare Projects Assistant
- Circular Healthcare Projects Officer
- Sustainable Innovation Officer

Qualifications and experience:

- Relevant academic degree in environmental science/law/policy, social science, or global/public health.
- Minimum of 5 year's experience of managing environmental or resource management programmes in the non-profit sector or healthcare organisations
- Track record experience of leading, managing and developing staff
- Experience developing training and written materials related to waste reduction, safer chemicals, and resource efficiency
- Experience/knowledge of the European healthcare sector would be an advantage

Knowledge, skills, and abilities

- Detailed knowledge and understanding of green public procurement policies, processes and best practices in Europe
- Strong working knowledge of the EU's Circular Economy Action Plan, including the Chemicals Strategy for Sustainability and Plastics Strategy, particularly in relation to the healthcare sector
- Working understanding of the operations of EU institutions and the formation of EU policy
- Excellent communication and networking skills
- Ability to think strategically and creatively while organising time efficiently
- Confident operating in an international context
- Working knowledge of standard office software (Word, PowerPoint, Excel)
- Knowledge of project management tools and processes
- Candidates must be eligible to work in the EU
- Fluency in English (working knowledge of another European language would be an advantage)

Rewards and benefits

We care about you and want you to perform at your best, which is why we offer a unique and highly competitive package, including a range of sector-leading benefits. As well as a highly competitive salary, (discretionary) annual bonus option, pension provision, medical cover and accident-at-work coverage, you'll have access to a range of flexible-working benefits to help you look after all aspects of your well-being and give you the freedom and flexibility to find the best solutions for you, your family, and your individual needs.

We are also working hard to create an inclusive culture that is grounded in our mission to create a more sustainable healthcare sector. We aim to encourage

people from all backgrounds to work with us and are particularly interested in hearing from people from minority backgrounds and all socio-economic sections of society.

How to apply

All candidates must demonstrate that they hold the existing right to work in Belgium, the EU, or the UK.

To apply for this position please send an email to jobseurope@hcwh.org

- Include your last name and the job title in the subject line, i.e. LAST NAME – Circular Healthcare Programme Manager
- Attach your CV and a cover letter (Word or pdf format) explaining your motivation for the position
- Please let us know where you found the position advertised and when you would be able to start

Please note that, due to the high volume of applications we receive, only candidates selected for an interview will be contacted.