



Health Care Without Harm (HCWH) Europe is recruiting a Volunteer Climate & Health Research Assistant (one-month position)

Location: Brussels, Belgium

Position Status: HCWH Europe is looking for a dynamic, communicative volunteer that takes initiative and can handle a diverse workload. The position is for a one-month period.

Closing date: Friday, 5th August 2016

Start date: Immediately

Duration: One month

About HCWH: HCWH is a non-profit organisation that works to transform the health sector worldwide, without compromising patient safety or care, so that it becomes ecologically sustainable and a leading advocate for environmental health and justice across the globe.

HCWH has offices in Europe, US, Latin America and Asia and works closely with health professionals, hospitals, healthcare systems, NGOs, local government, ministries of health and international organisations. HCWH Europe is active in 25 countries of the WHO Euro region and has 76 European members. The European office is located in Brussels. For more information please visit: <http://noharm-europe.org>

Position Overview:

HCWH Europe is looking for a native French speaker to assist in the development of a report. HCWH Europe is currently gathering case studies from hospitals with impressive greenhouse gas reduction policies, and is seeking an assistant to support the development of this project. The volunteer will gain experience working in an environmental NGO in an international environment.

Main tasks/duties:

- Interviewing candidates (in French and English) and transcribing and translating into English when necessary
- Compiling and researching case studies and other relevant information for report
- Compiling images for final report
- Data collection and organisation of contacts

Requirements:

- Education: Bachelor's degree or in final year of university
- Experience conducting oral interviews (desired)
- **Native French** speaker and high level of English proficiency (required)
- Excellent command of written English (required)
- Good knowledge of Microsoft Office (required)

This is an unpaid position. HCWH Europe will cover your daily travel to the office and a €8 lunch voucher for 8 hours worked per day.

How to apply:

Please submit a writing sample in English (max. 2 pages), a cover letter, and CV to ana.c.gaeta@hcwh.org with the title "Climate & Health Research Assistant" by 5pm on Friday, August 5th 2016.